

MANAGEMENT PROPOSAL QUESTIONNAIRE

Date: _____

Property Information

Board Contact: _____ Position: _____

Phone: _____ Email: _____

Name of Corporation: _____ OCP # or Corporation #: _____

Address of Property: _____

Number of Units: _____ Townhouse ____ Duplex ____ Apartment ____ Commercial ____

Do you have Amenities Building? ____ Amenities Room ____ Party Room ____ Gym ____ Pool ____

Management Information

Are you looking for Full Management? _____ Financial Only _____

Financial Information

What is your fiscal year end? _____

Who does your Audit? _____ Date of last Audit: _____

Do you have any major Capital Replacement items coming up over the next year? _____

Are you fully funded for these projects? _____

Who currently manages your Corporation? _____

Why are you seeking a Management change? _____

Start date of new management? _____

How long have you been with your last Management Company? _____

Why are you changing? _____

What are your major expectations from your Management Company? _____

Where did you get our company name from? _____